

Little Chart Parish Council (LCPC)

Minutes of Ordinary Parish Council Meeting held in-public and in-person on Tuesday 8th March 2022 at Little Chart Village Hall, The Street, TN27 0QB beginning at 7.30pm.

Unique Minute No 86/	Business	Record	Action (by whom, & within what timescale)
1	Note of Persons Present	Cllrs Brasier (Chairman), Diebel, Beck, Rivolta and Ladds, plus 1 member of the public, and Mr Sharpe (Clerk & Responsible Financial Officer/ RFO). The meeting was quorate, with 5 Councillors.	
2	Apologies	Kent County Councillor C Simkins, Ashford Borough Councillor Clair Bell, PCSO Laura Langridge (no reports tendered).	
3	Declarations of Interest	The Chairman asked Parish Councillors to declare any interests in the business on the agenda. No declarations were made.	
4	Minutes of last meeting	The minutes of the Parish Council Meeting (no 85) on 9 th November 2021 were AGREED as a true record and signed by Cllr Brasier as the person presiding. Proposed A Diebel, seconded C Beck. The Council noted the postponement of the January meeting to the present meeting, with the business, including the Financial report, carried over.	Clerk to place them in the Minutes Book & ensure website is updated by 28 th March.
5	Matters arising	None.	
6	Public Interval	When invited to speak by the Chairman, a member of the public stated he was most concerned about the Kent County Council consultation on the withdrawal of bus funding. He objects to the likely closure of the Kent Karrier door-to-door service and to the proposed reductions in the 123 bus service serving Little Chart (between Ashford and Biddenden). As a resident without a car due to health reasons, such cuts will leave him struggling to access medical services and essential shopping. He therefore asked Councillors to acquaint themselves with the Consultation document and prepare a collective response before the closing date of 20 th April. Councillors thanked the attendee, and expressed a willingness to draft a response to KCC. They had already been able to access the Consultation document on the KCC electronic portal.	All Councillors to raise awareness of the consultation among residents and others affected, in order to maximise the number of responses. R Brasier and J Ladds to draft Parish Council response to the form questions and communicate with the member of the public.
7	Financial Report	A. As RFO, Mr Sharpe reported that the most recent bank statement showed a balance of £16,900.34 with no outstanding cheques or income. The reconciliation with the RFO's receipts and payments account spreadsheet was then signed. B. The Council considered the cheques paid since the November meeting, and ratified them under LCPC Financial Regulation 6.6, as follows: Surrey Hills Easement Fees 2 £315 + £60 Solicitors, Dorking VAT = £375.00 Print Junction Ltd 'Little Chart Flyer' £55 + £11 Ashford Printing VAT = £66.00	Clerk to post cheques post-haste.

		<p>M Sharpe, Clerk & RFO HMRC Aubergine 262 Ltd, Leighton Buzzard</p> <p>Quarterly Salary Oct-Jan Clerk Income tax Oct-Jan Website annual domain registration 2022/2023</p> <p>£384.09 no VAT £80.40 no VAT £30 + £6 VAT = £36.00</p> <p>The Council then RESOLVED to pay the following cheques as invoices had been presented before this meeting was convened: Surrey Hills Solicitors LLP, Dorking, <i>Fees re easement (3rd instalment)</i> £100 + £20 VAT = <u>£120.00</u> Marcus Coleman, Greatstone Grounds Maintenance 21/22 <i>2nd instalment</i> £1275 + £255 VAT = <u>£1530</u> <u>7 CHEQUES TOTAL £2591.49</u></p> <p>Proposed R Brasier, seconded A Diebel</p>	
8	Planning Matters	None for comment	
9	HIP Committee Minutes	The Council received the advice of the LCPC Highways Improvement Plan Committee, which met on Tuesday 22 nd February 2022, in the form of the draft Minutes of that meeting. Councillors considered in detail the reply to Kent Highways Schemes Department's email, and AGREED a form of words to be sent. Proposed C Beck, seconded A Diebel.	Clerk to email by 9 th March.
10	Multi-Use Games Area (MUGA)	Councillors considered the small amount of moss and algal growth in the shady corner of the tennis court, and AGREED it could be treated. They also ACCEPTED an offer from a local resident and MUGA user to install a net to the basketball hoop, abiding by Health & Safety considerations, and to maintain this net. Proposed R Brasier, seconded S Rivolta.	R Brasier and A Diebel to liaise on timing and application of moss treatment, as convenient.
11	Correspondence	Ashford Borough Council sent a letter and several emails to LCPC about its process for the deliberations of its 'Greater Ashford Environment & Land Mapping Commission'. Councillors considered the questionnaire in details and gave the Clerk a collective form of words with which to send in an electronic response.	Clerk to fill in the online response form by 20 th March
12	Forum for exchange of information	The Chairman invited informal discussion of local issues from Councillors. A question was asked about who had felled the Honey Locust tree on The Plantation on or about Tuesday 22 nd February shortly after Storm Eunice. A discussion ensued about replacement trees and their availability at little or no cost under Climate Change and Queen's Jubilee schemes. Councillors considered this might help planting public trees in other locations, such as the Calehill Park Gate entrance.	Clerk to make further enquiries.
13	Date of next Parish Council Meeting.	The Chairman invited Councillors to consider a suitable date for the May meeting, which would constitute the Annual Parish Council Meeting (APCM). Councillors considered it important that the attendance of KCC and ABC Councillors should be secured for this meeting, and DEFERRED a decision on the actual date.	Clerk to check diaries of necessary attendees by email, and arrange a suitable range of dates in May, by end March.

The meeting was closed by the Chairman at 8.28 pm.