

Little Chart Parish Council

*Agenda, Annual Parish Council Meeting to be held at 7pm at the Village Hall,
The Street, Little Chart, Ashford, Kent TN27 0QB on Wednesday 11th May 2022*

Item Number																	
1	Note of Persons Present	R															
2	Apologies for Absence	R															
3	Election of Chairman and Vice-Chairman	D															
4	Declarations of Interest in Items on this Agenda	R															
5	Minutes of the last Parish Council Meeting 8 th March 2022	D															
6	Matters Arising	R															
7	Public Interval including reports from County and District Councillors where tendered	I															
8	Membership (where desired) of Parish Council Committees, including the Highways Improvement Plan (HIP) Committee and Outside Bodies	D															
9	Scheme of Delegations / Councillor Special Responsibilities	D															
10	Review of Council Policies (including Standing Orders, Financial Regulations, and Bank Mandate)	D															
11	<p>A. Financial report from the Responsible Financial Officer (RFO), to include 'exempt status' certificate to go to External Auditor, and Annual Governance and Accountability Return (AGAR) documents to be agreed by Full Council before 30th June.</p> <p>B. Ratification of cheques paid since last meeting under <u>LCPC Financial Regulation 6.6</u>:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Michael Sharpe, Clerk / RFO</td> <td style="width: 40%;">Wages Jan- Apr 2022 (3 months)</td> <td style="width: 30%; text-align: right;">£ 384.09 NO VAT</td> </tr> <tr> <td>HM Revenue & Customs</td> <td>Clerk's Income Tax same period</td> <td style="text-align: right;">£ 80.40 NO VAT</td> </tr> </table> <p>C. Cheques to be paid at this meeting:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Kent Association of Local Councils, Whitfield</td> <td style="width: 40%;">Subscription 22/23</td> <td style="width: 30%; text-align: right;">£154.10 + £30.82 =</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£184.92 including VAT</td> </tr> <tr> <td>BHIB Insurance</td> <td>Policy 22/23 (3-year fixed price agreement)</td> <td style="text-align: right;">£472.70 NO VAT</td> </tr> </table> <p>4 items totalling £1122.11):</p>	Michael Sharpe, Clerk / RFO	Wages Jan- Apr 2022 (3 months)	£ 384.09 NO VAT	HM Revenue & Customs	Clerk's Income Tax same period	£ 80.40 NO VAT	Kent Association of Local Councils, Whitfield	Subscription 22/23	£154.10 + £30.82 =			£184.92 including VAT	BHIB Insurance	Policy 22/23 (3-year fixed price agreement)	£472.70 NO VAT	D
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12	<p>Correspondence:</p> <ol style="list-style-type: none"> 1. Request from K Sowden village resident for £100 grant-in-aid contribution to Jubilee Tea Party to be held at the Village Hall on the weekend of 2nd-5th June. 2. Request from Little Chart Institute (Charity Number 302787) for written permission to increase rainwater goods capacity on the Village Hall under the 99-year full repairing lease dated 8th July 2005 paragraphs 3.4 and 3.5 	D															
13	Parish Council Trees Inspection and Planting Plan 2022	D															
14	Forum for exchange of information between Councillors	I															
15	Dates, place and times of future meetings (at least 3 Ordinary within the twelvemonth; and post-election Annual Parish Council Meeting on 9 th May 2023)	D															