

**Little Chart Parish Council**

Agenda, Ordinary Parish Council Meeting to be held **at 7.30pm** at the Village Hall, The Street, Little Chart, Ashford,  
Kent TN27 0QB on **Tuesday 8th March 2022**

Item Number																							
1	Note of Persons Present (Councillors, Officers, Invited speakers, members of the public)	R																					
2	Apologies for Absence (Councillors, Officers, Invited Speakers)	R																					
3	Any Parish Councillors' Declarations of Interest in Items on this Agenda	R																					
4	Minutes of the last Parish Council Meeting 9th November 2021	D																					
5	Matters Arising	R																					
6	Public Interval (to include Police CSO report if available)	I																					
7	Report of Kent County Councillor Charlie Simkins	I																					
8	Report of Ashford Borough Councillor Clair Bell	I																					
9	<p>A. Financial report from the Responsible Financial Officer (RFO).</p> <p>B. Ratification of cheques paid since last meeting under <u>LCPC Financial Regulation 6.6</u>:</p> <table border="0"> <tr> <td>Surrey Hills Solicitors, Dorking</td> <td>Easement Fees 2</td> <td>£315 + £60 VAT = £375.00</td> </tr> <tr> <td>Print Junction Ltd Ashford</td> <td>'Little Chart Flyer' Printing</td> <td>£55 + £11 VAT = £66.00</td> </tr> <tr> <td>M Sharpe, Clerk &amp; RFO</td> <td>Quarterly Salary Oct-Jan</td> <td>£384.09 no VAT</td> </tr> <tr> <td>HMRC</td> <td>Clerk Income tax Oct-Jan</td> <td>£80.40 no VAT</td> </tr> <tr> <td>Aubergine 262 Ltd, Leighton Buzzard</td> <td>Website annual domain registration 2022/2023</td> <td>£30 + £6 VAT = £36.00</td> </tr> </table> <p>C. Cheques to be paid at this meeting</p> <table border="1"> <tr> <td>Surrey Hills Solicitors, Dorking</td> <td>Easement Fees 3</td> <td>£100 + £20 VAT = £120.00</td> </tr> <tr> <td>Marcus Coleman, Greatstone</td> <td>Grounds Maintenance 2021/22 2<sup>nd</sup> instalment</td> <td>£1275 + £255 VAT = £1530</td> </tr> </table> <p align="right"><b>(SIX items totalling £2591.49):</b></p>	Surrey Hills Solicitors, Dorking	Easement Fees 2	£315 + £60 VAT = £375.00	Print Junction Ltd Ashford	'Little Chart Flyer' Printing	£55 + £11 VAT = £66.00	M Sharpe, Clerk & RFO	Quarterly Salary Oct-Jan	£384.09 no VAT	HMRC	Clerk Income tax Oct-Jan	£80.40 no VAT	Aubergine 262 Ltd, Leighton Buzzard	Website annual domain registration 2022/2023	£30 + £6 VAT = £36.00	Surrey Hills Solicitors, Dorking	Easement Fees 3	£100 + £20 VAT = £120.00	Marcus Coleman, Greatstone	Grounds Maintenance 2021/22 2 <sup>nd</sup> instalment	£1275 + £255 VAT = £1530	D
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10	Planning Matters (applications referred by Ashford Borough Council – the Planning Authority, for comment or for information: none current)	D																					
11	Minutes of the Highways Improvement Plan (HIP) Committee Meeting 22 <sup>nd</sup> February- to agree the email response to Kent Highways	D																					
12	Multi-Use Games Area Maintenance – to review remedial works for moss growth and installation of basketball nets on hoops	I																					
13	Correspondence: <ul style="list-style-type: none"> <li>1. Ashford Borough Council Environment &amp; Land Mapping Commission questionnaire and delegate for face-to-face meetings</li> </ul>	D																					
14	Forum for exchange of information between Councillors	I																					
15	Date, place and time of next meeting	D																					