

Little Chart Parish Council

Agenda, Ordinary Parish Council Meeting to be held **at 7.30pm** at the Village Hall, The Street, Little Chart, Ashford,
Kent TN27 0QB on **Tuesday 9th November 2021**

Item Number																				
1	Note of Persons Present (Councillors, Officers, Invited speakers, members of the public)	R																		
2	Apologies for Absence (Councillors, Officers, Invited Speakers)	R																		
3	Any Parish Councillors' Declarations of Interest in Items on this Agenda	R																		
4	Minutes of the last Parish Council Meeting 14th September 2021	D																		
5	Matters Arising	R																		
6	Public Interval (to include Police CSO report if available)	I																		
7	Report of Kent County Councillor Charlie Simkins	I																		
8	Report of Ashford Borough Councillor Clair Bell	I																		
9	Renewal of Grass Cutting Contract 2022 (costs = £3060 to be invoiced in 22/23)	D																		
10	Consideration of written request made to LCPC for grant-in-aid to Little Chart Village Hall Committee for 50% of current building & contents insurance costs = £400	D																		
11	<p>A. Financial report from the Responsible Financial Officer (RFO)</p> <p>B. Cheques to be paid at this meeting (items totalling £1547.29):</p> <table> <tbody> <tr> <td>M Sharpe, Clerk & RFO</td> <td>Quarterly Salary Jul-Oct</td> <td>£384.09 no VAT</td> </tr> <tr> <td>HMRC</td> <td>Clerk Income tax Jul-Oct</td> <td>£80.40 no VAT</td> </tr> <tr> <td>Hopkins, St Mary's Bay (Item 1 today)</td> <td>Defibrillator Maintenance Contract Jan-Dec 2021</td> <td>£189 + £37.80 VAT = £226.80</td> </tr> <tr> <td>Surrey Hills Solicitors LLP, Dorking</td> <td>Fees re easement (monthly statement)</td> <td>£300 + £60 VAT = £360</td> </tr> <tr> <td>Hopkins, St Mary's Bay (Item 2 today)</td> <td>Supply of Defibrillator Cabinet Power Supply Unit</td> <td>£80 + £16 VAT = £96</td> </tr> <tr> <td>Item 10 if agreed</td> <td>As above</td> <td>£400 no VAT</td> </tr> </tbody> </table>	M Sharpe, Clerk & RFO	Quarterly Salary Jul-Oct	£384.09 no VAT	HMRC	Clerk Income tax Jul-Oct	£80.40 no VAT	Hopkins, St Mary's Bay (Item 1 today)	Defibrillator Maintenance Contract Jan-Dec 2021	£189 + £37.80 VAT = £226.80	Surrey Hills Solicitors LLP, Dorking	Fees re easement (monthly statement)	£300 + £60 VAT = £360	Hopkins, St Mary's Bay (Item 2 today)	Supply of Defibrillator Cabinet Power Supply Unit	£80 + £16 VAT = £96	Item 10 if agreed	As above	£400 no VAT	D
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12	Budget review of Financial Year (FY) 21/22	D																		
13	Setting of Budget and Precept for FY 22/23	D																		
14	Village Hall - use of the shed at rear of premises	D																		
15	COVID-19 Risk Assessment Document – consideration and acceptance	D																		
16	Forum for exchange of information between Councillors	I																		
17	Date, place and time of next meeting	D																		