

LITTLE CHART PARISH COUNCIL

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MINUTES 70

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Little Chart on Tuesday 8 January 2019 at 7.30 pm

PRESENT: Mr R Brasier (Chair), Miss J Ladds, (arrived 7.40 pm),
Mr C Beck, Mr A Diebel and Mr S Rivolta (arrived 8pm)

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs C Bell

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Borough Councillor, Mrs Bell.

2. **APPROVAL OF REASON FOR ABSENCE**

There were no Apologies for Absence.

3. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. **ACCEPTANCE OF MINUTES**

The Minutes of the previous, meeting, held on 13 November 2018 were accepted and it was unanimously agreed that Mr Brasier should sign them as a true record of the meeting.

Proposed Mr Brasier

Seconded Mr Beck

5. VILLAGE RESPONSIBILITIES**Damage/Erosion of the Plantation/Speed Signs**

There are 3 elements to be considered under this heading

Speed – We are awaiting a quote for the cost of the Speed Survey from KHS.

If Councillors are satisfied with the price when received we will ask KHS to proceed prior to the next meeting.

Signs – Kent Highway Services was asked to install signs warning of the road conditions outside of Laundry Cottage, but replied saying that there is insufficient space on the public maintainable highway land to safely install the requested sign.

They will however, arrange for improved bend warning signs to be installed at either end of the system of double bends through the village, and expect this work to be completed prior to the end of the financial year.

Protecting the Plantation – The Clerk will ask KHS to quote for the supply and installation of 100 metres of Trief Kerbing or similar.

The Forstal

Nothing to report.

Village Hall and Surrounding Area

Please see following items.

Structural Work required to Village Hall

Nothing to report.

Tree work required to trees on land adjacent to the Village Hall

The Beech Tree has been removed from The Cottage Garden.

The Beech Hedge needs to be trimmed to 6’.

6. PLANNING**Defining Village Confines**

Councillors agree with confines as suggested by ABC.

Planning Applications

No Applications received.

Any other matters concerning Planning in Little Chart

No other matter was raised.

7. LITTLE CHART RECREATION AREAS**MUGA – Management and Maintenance**

Repairs and maintenance to the MUGA were carried out before Christmas.

8. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

9. PUBLIC INTERVAL

No Members of the Public were in attendance.

10. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

Clerk and Councils Direct.

Email Correspondence – all forwarded to Councillors

KCC re Speed Survey Request

Councillor Bell re Public Toilets

ABC re Village Confines

Residents re Data Protection

Arboricultural Consultancy for Ansva Insurance Co Ltd

UK Power Networks

Trevor May Contractors

Forstal Cottage request for Easement

Nothing to report.

Bank Reconciliation as at last Bank Statement

Opening Balance	16109.50	Balance per Bank – No 1 account	£23178.54
Plus Receipts	<u>9447.57</u>	Less uncleared cheques	<u>377.11</u>
	25557.07		22801.43
		Plus uncleared credit	<u>0.00</u>
Less Payments	<u>2755.63</u>		22801.43
Balance	22801.44	Plus No 2 Account	<u>0.01</u>
			22801.44
Less earmarked funds	<u>8831.05</u>		<u>8831.05</u>
AVAILABLE FUNDS	13970.39	AVAILABLE FUNDS	13970.39

Earmarked Reserves

	Balance 13.11.18	+/- Jan	Balance 08.01.19
Capital Expenditure	5233.00		5233.00
Bus Shelter	2000.00		2000.00
MUGA			
UK Power Networks	523.05	315.00	
Repairs to Surface		-990.00	- 151.95
Speed Signs		1750.00	1750.00
	7756.05	760.00	8831.05

Accounts to be Paid

PAYEE	CHQ NO	DETAILS	NET £	VAT £	GROSS £
Parish Clerk	470	Salary General Admin	156.02 34.02		190.34
Clive Stanley	471	Webmaster Services	63.00		63.00
Trevor May Contractors	472	MUGA Repairs	990.00	198.00	1188.00

Proposed Mr Brasier**Seconded Miss Ladds****Preparation and Adoption of Budget for 2019/2020****Resolution: Councillors unanimously agreed the Budget for 2019/2020.****Please see attached.****Proposed Mr Diebel****Seconded Mr Rivolta****Adoption of Precept for 2019/2020****Resolution: Councillors unanimously agreed to set the Precept for 2019/2020 at £6100.00.****Proposed Mr Rivolta****Seconded Miss Ladds****Mid-Year Audit**

Mr Brasier read out the Internal Auditor's Mid-Year Report. There were no Matters Arising.

Data Protection

The Privacy Notice has been sent to members of the public whose details we hold and to date two have been returned.

Insurance

We are in a long-term agreement until May 2020.

Website

The Clerk reported that she had spoken to the Webmaster to ask his advice regarding the NALC Legal Briefing L09-18 Public Sector Bodies Regulations 2018 which covers the accessibility of public sector websites and mobile applications.

He advised her to contact KCC as they provide our website and she is waiting for a reply.

The Webmaster will be informed that the Council has budgeted £250 for maintenance of the website for 2019/2020 and he will be asked to work within this figure.

Risk Assessment

Councillors will send the Clerk details of a bridge on a footpath that needs attention and she will contact the PROW Officer.

Transparency

Councillors were asked to continue to monitor the website to ensure that we continue to meet the requirements for the Transparency Code.

Request for Easement for a Property on The Forstal

Nothing to report.

11. PARISH REPORTS

Borough Councillor

Mrs Bell was unable to attend the meeting.

KALC

Nothing to report.

12. ITEMS TO BE REPORTED TO KENT HIGHWAY SERVICES/PROW

Two potholes outside The Nook, The Street TN27 0QB

The trench outside of The Priest House

Two potholes between The Priest House and Calehill

Several potholes along the western part of Swan Lane TN27 OPS towards Surrenden Road

13. FORUM FOR INFORMATION BETWEEN COUNCILLORS

The next meeting is due to be held on 12 March 2019.

There being no other business the meeting closed at 9.00 pm.

Signed..... Dated

R Brasier, Chairman

LITTLE CHART PARISH COUNCIL

PLANNING APPLICATION RECORD

2018

JANUARY 2019

Comments for application no 18/01630/AS were submitted in December following verbal consultation between Councillors, as the application was not considered to be contentious Comments shown below.

Decision Notices received from ABC

- 18/01630/AS Little Chart Cottage, The Street, Little Chart, Ashford, Kent, TN27 0QB
Proposed canopy, alterations to doors/windows including new first floor window on east elevation, flue, off road parking and erection of outbuilding
Parish Council: Supports although it would be preferable if the windows were of a more traditional material and the drive should be made of a permeable surface.
Borough Council: Permit
- 18/01446/AS Rooting Street Equestrian Centre, Little Chart Road, Little Chart, Ashford, Kent, TN27 0PZ
Proposed conversion of former stables & barn to provide additional living accommodation to the Coach house, the retention of & extension to the Paddocks to create a new residential dwelling along with associated parking, bin & bike storage.
Borough Council: Withdrawn by applicant