

### Little Chart Parish Council

*Agenda, Extraordinary Parish Council Meeting to be held remotely on Zoom at 7.15pm on Thursday 30th July 2020. For the password to attend by computer please email the Parish Clerk on [littlechart.pc@outlook.com](mailto:littlechart.pc@outlook.com) by 5pm on that day, or telephone 01233 639468 (office hours).*

Item No		
<b>1</b>	Note of Persons Present at the online session	<b>R</b>
<b>2</b>	Apologies for Absence	<b>R</b>
<b>3</b>	Declarations of Interest in Items on this Agenda	<b>R</b>
<b>4</b>	<p>To discuss and resolve the following motion:            “Little Chart Parish Council will establish a Highways Improvement Plan (HIP) Committee under Standing Order 15, with the following terms of reference:</p> <ol style="list-style-type: none"> <li>1. <b>Membership</b> of at least 5, to be drawn from Councillors and non-Councillors who are Little Chart residents. Quorum to be 3 members;</li> <li>2. <b>Meetings</b> to be notified 3 clear days in advance, be open to the public and produce agreed Minutes;</li> <li>3. <b>Report</b> to all Councillors by email at least monthly on developments of the HIP, and as ‘tabled agenda papers’ submitted 7 days before Full Council meetings on 8<sup>th</sup> September, 10<sup>th</sup> November and 12<sup>th</sup> January (2021) so they can be distributed in advance;</li> <li>4. <b>Objectives</b> i) to represent the views of Little Chart residents and road users to Kent County Council as the Highways Authority                ii) to negotiate and secure agreement to a solid and sustainable Highways Improvement Plan                iii) to provide firm responses to Highways Authority enquiries within a shorter timescale than the Full Council cycle.</li> <li>5 <b>Limitation</b> to continue as a Committee only after a resolution reviewing these arrangements has been passed at the next Annual Parish Council meeting (due by May 2021 at latest)</li> </ol>	<b>D</b>
<b>5</b>	To discuss and resolve: “LCPC will delegate to the HIP Committee the suggested road safety improvements contained in the circulated discussion papers, together with the circulated timeline, and delegate also the right to reply to correspondence with Kent County Council Schemes Engineers on behalf of the Parish Council, including meetings on site and project planning with sub-contractors;”	<b>D</b>
<b>6.</b>	Dates, places and times of HIP Committee 2020 meetings (subject to COVID-19 restrictions) and reports to Parish Council	<b>D</b>
<b>7.</b>	To consider a request from Little Chart Village Hall Management Committee for grant-in-aid of £400 towards costs of buildings insurance and hall hire.	<b>D</b>